

# RALEIGH-DURHAM AIRPORT AUTHORITY

## MINUTES

October 15, 2002

Chairman Gibbs presided. Present: members Lane; Parker; Sparrow; Teer; Toler and Winston. Absent: member Clancy. Also present: Airport Director Brantley; Deputy Director, Operations Shackelford; Deputy Director, Facilities Engineering & Maintenance Pittman; Deputy Director, Finance, Business & Administration Gill; Major Capital Improvements Program Director Powell; Customer Service & Organizational Support Director Damiano; Senior Program Manager Edmondson; Senior Program Manager Quesenberry; Program Manager Cayton; Executive Assistant Mitchell and Attorney Tatum.

Guests: Charles McCloskey and Ron McDaniel, Parsons Transportation Group; Peter Mandle, Kevin Karl, Andy Vasey and Gene Lewis, Leigh Fisher Associates; Curt Fentress and Thom Walsh, Fentress Bradburn Architects Ltd.; John Atkins and Bill O'Brien, O'Brien/Atkins Associates; Phil Freelon and Chris Brasier, The Freelon Group.

The single item on the agenda was:

1. Introduction of Mr. Curt Fentress of Fentress Bradburn Architects, the firm selected to provide the architectural services for the expansion of Terminal C, and other members of the architectural team. Mr. Fentress, who is serving as the design architect for the Terminal C project, made a presentation on the firm's previous airport projects and his approach to development of architectural themes for projects. Mr. Fentress' presentation was preceded by dinner and a brief reception. Staff will present a proposed initial agreement with Fentress Bradburn Architects for a number of preliminary services for the Terminal C project for consideration at the regular Authority meeting in October. One of the preliminary services will be development of the architectural concept for the Terminal C project. The architectural concept should be developed by the end of the calendar year; otherwise, the progress on the design phase of the project and the overall project schedule will be negatively impacted.

In order to ensure a smooth transition between the ongoing Project Definition Study for the project, the results of which will guide and provide control for the functional design, schedule and budget for the project, staff began integrating the Fentress Bradburn team into the project by having key members of that team attend and participate in Project Definition Study Workshops, the most recent of which was held September 12 and 13, 2002.

**ADJOURNMENT** - There being no further business, Chairman Gibbs adjourned the meeting.

Respectfully submitted,

J. Ray Sparrow, Secretary

CORRECT ATTEST:

Kenneth D. Gibbs, Sr., Chairman